



Seedy FIUBA

Backoffice web - User Manual

Introduction	2
Accounts	3
Logging in	3
Admin invitation	4
Projects	5
Projects table	5
Project visualization	6
Users	8
Users table	8
User visualization	9
Services	11
Services table	11
User Metrics	12
User metrics	12
Project Metrics	13
Project metrics	13

Introduction

This is a user manual. Its objective is to explain the workings of the webadmin of Seedy FIUBA, and the steps the reader should take in order to take advantage of its functionalities. Built by Mauro Parafati, Santiago Klein, Taiel Colavecchia, Yuhong Huang and Nicolás Aguerre.

Accounts

Logging in

To log in, you should enter your credentials into the admin web. If you don't have an account, you need to request an existing admin to register an account for you.



The image shows a login form for the SEEDY FIUBA WEB OFFICE. At the top, there is a logo consisting of two brown hands cupping a green plant with three leaves. Below the logo, the text "SEEDY FIUBA" is written in a large, bold, black serif font, and "WEB OFFICE" is written in a smaller, black sans-serif font below it. The form contains two input fields: the first is for the email address, with "admin@admin.com" entered; the second is for the password, with "....." entered. Below the input fields is a teal "LOGIN" button, which is highlighted by a red rectangular border.

Admin invitation

To create a new account, press the **INVITE ADMIN** button and complete the form. Then an admin account will be created for another user.

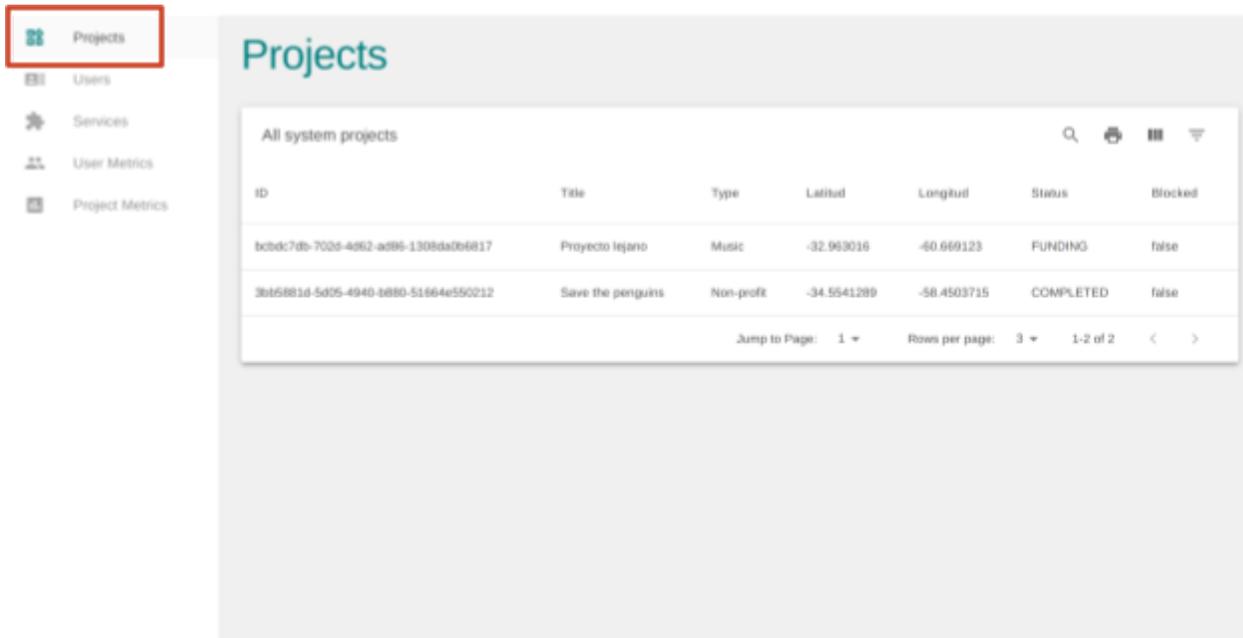
The image shows two parts of a user interface. On the left is a desktop dashboard titled 'Projects'. It has a sidebar with navigation items: Projects, Users, Services, User Metrics, and Project Metrics. The main content area shows a table of 'All system projects' with two rows of IDs. At the bottom of the dashboard, there are two buttons: 'INVITE ADMIN' and 'LOGOUT', both highlighted with red boxes. On the right is a mobile registration form titled 'Register new admin account'. It contains the text 'To invite a new admin to this website, please enter the email address and password here.' followed by two input fields. The first field contains 'test@test.com' and the second field contains '****'. At the bottom right of the form are two buttons: 'CANCEL' and 'REGISTER', with the 'REGISTER' button highlighted by a red box.

ID
bcbdc7db-702d-4d62-ad86-1308da0b6817
3bb5881d-5d05-4940-b880-51664e550212

Projects

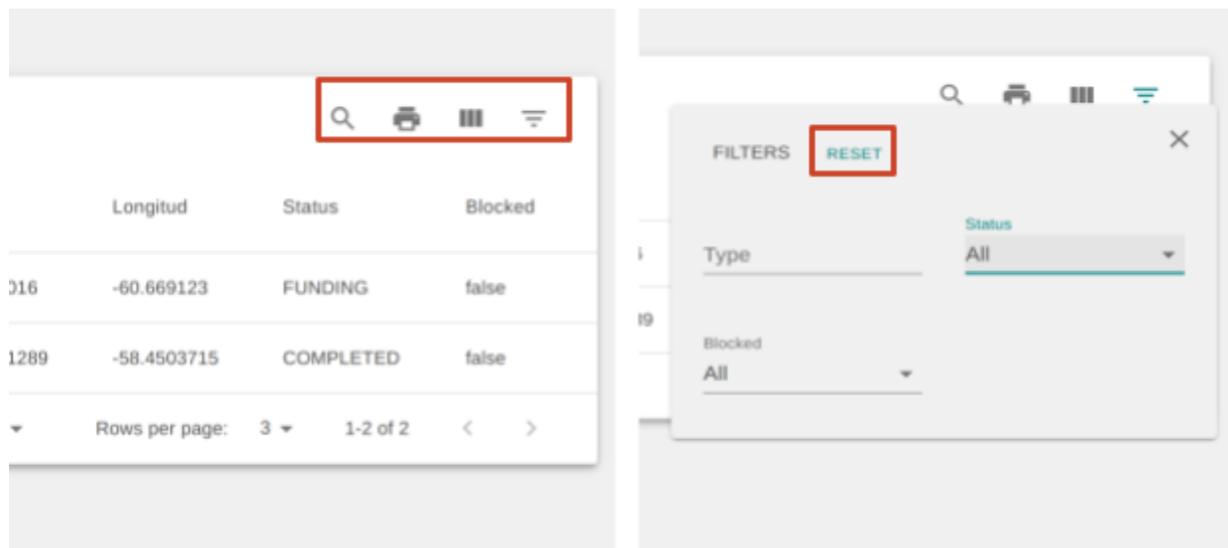
Projects table

When you enter the web admin page, by default, you will see the projects section, in this section, you will see basic information about all projects, also you can click the **PROJECTS** button on the side bar to view the section.



ID	Title	Type	Latitud	Longitud	Status	Blocked
bc9dc7db-7026-4862-ad86-1308da0b6817	Proyecto Injano	Music	-32.963016	-60.669123	FUNDING	false
36b5881d-5d75-4940-b880-51664e550212	Save the penguins	Non-profit	-34.5541289	-58.4503715	COMPLETED	false

You can use the functionalities of the table, such as search a specific project, download the table and see specific columns, also you can apply filters to view the projects that match the condition, such as *type*, *status* and *blocked*, finally you can reset all filters by clicking on the *reset* button



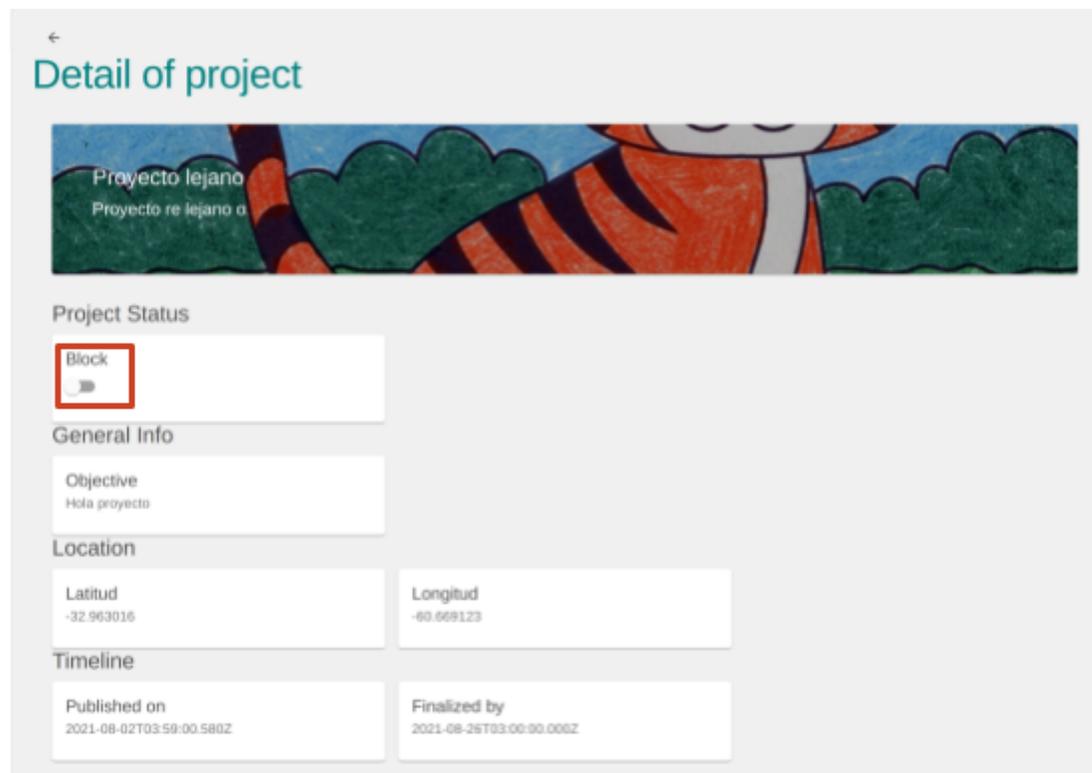
The image shows a data table with columns for 'Longitud', 'Status', and 'Blocked'. A filter overlay is visible on the right side of the table, with a 'RESET' button highlighted in a red box. The table contains two rows of data:

	Longitud	Status	Blocked
016	-60.669123	FUNDING	false
1289	-58.4503715	COMPLETED	false

Below the table, there is a pagination control showing 'Rows per page: 3' and '1-2 of 2'.

Project visualization

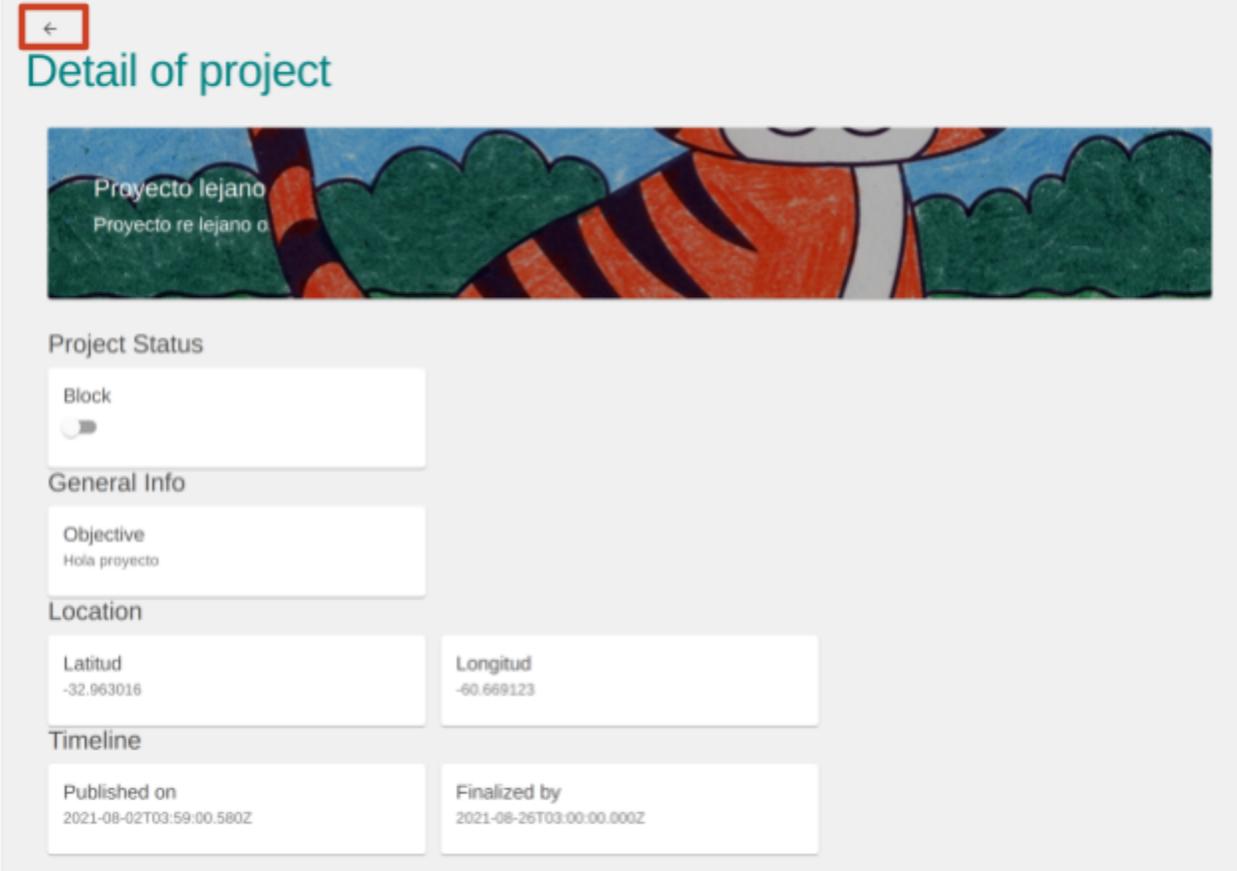
If you want to see more details about one project, you can click the column of that project in the table. In the project's visualization, you can choose to block the project by switching the **BLOCK** button.



The image shows a 'Detail of project' page for 'Proyecto lejano'. The page includes a header with a back arrow and the title 'Detail of project'. Below the header is a banner image of a tiger. The main content area is divided into several sections:

- Project Status:** A 'Block' button with a right-pointing arrow is highlighted with a red box.
- General Info:** A section titled 'Objective' with the text 'Hola proyecto'.
- Location:** Two input fields for 'Latitud' (-32.963016) and 'Longitud' (-60.669123).
- Timeline:** Two input fields for 'Published on' (2021-08-02T03:59:00.580Z) and 'Finalized by' (2021-08-25T03:00:00.000Z).

Then you can return back to the table by clicking the **BACK** button.



The screenshot shows a web interface for a project detail page. At the top left, a back arrow icon is highlighted with a red box. Below it is the title "Detail of project" in a teal font. A decorative banner features a cartoon tiger and the text "Proyecto lejano" and "Proyecto re lejano o". The page is organized into sections: "Project Status" with a "Block" toggle switch, "General Info" with an "Objective" field containing "Hola proyecto", "Location" with "Latitud" (-32.963016) and "Longitud" (-60.669123) fields, and "Timeline" with "Published on" (2021-08-02T03:59:00.580Z) and "Finalized by" (2021-08-26T03:00:00.000Z) fields.

←

Detail of project

Proyecto lejano
Proyecto re lejano o

Project Status

Block

General Info

Objective
Hola proyecto

Location

Latitud
-32.963016

Longitud
-60.669123

Timeline

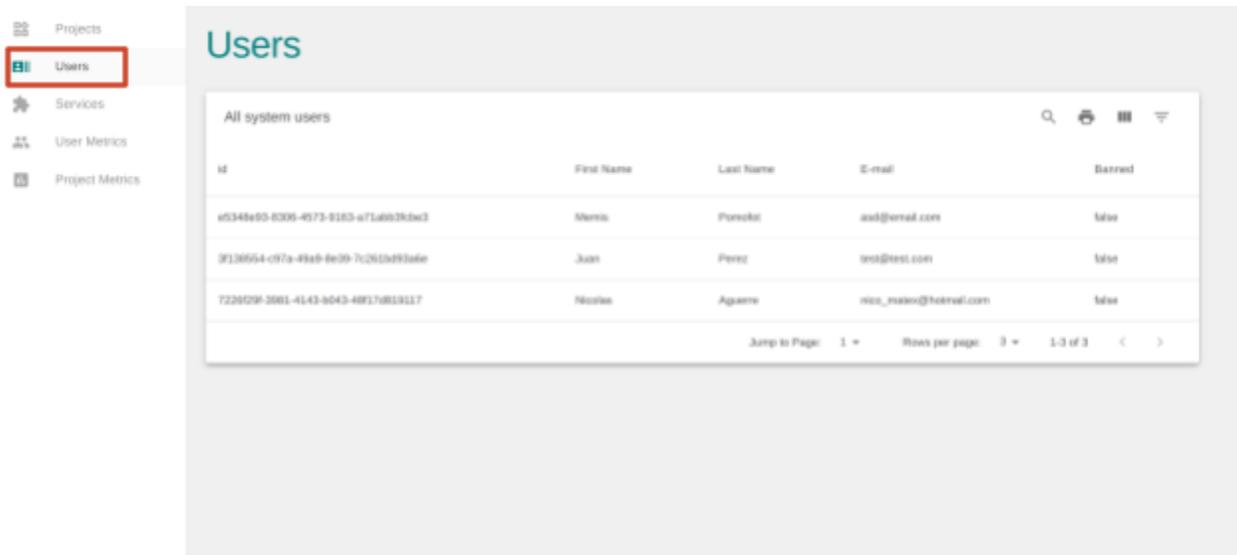
Published on
2021-08-02T03:59:00.580Z

Finalized by
2021-08-26T03:00:00.000Z

Users

Users table

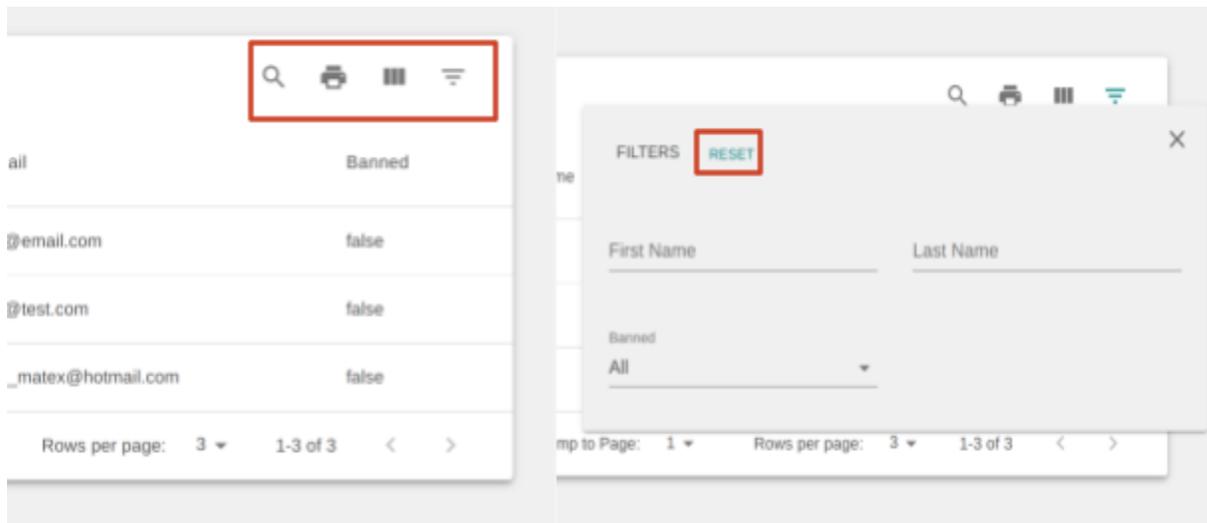
You can see basic information about all users by clicking the **USERS** button on the side bar to view the section.



The screenshot shows a web application interface. On the left, a sidebar contains navigation items: Projects, Users (highlighted with a red box), Services, User Metrics, and Project Metrics. The main content area is titled 'Users' and displays a table of 'All system users'. The table has five columns: id, First Name, Last Name, E-mail, and Banned. It contains three rows of data. At the bottom of the table, there are pagination controls: 'Jump to Page: 1', 'Rows per page: 3', and '1-3 of 3'.

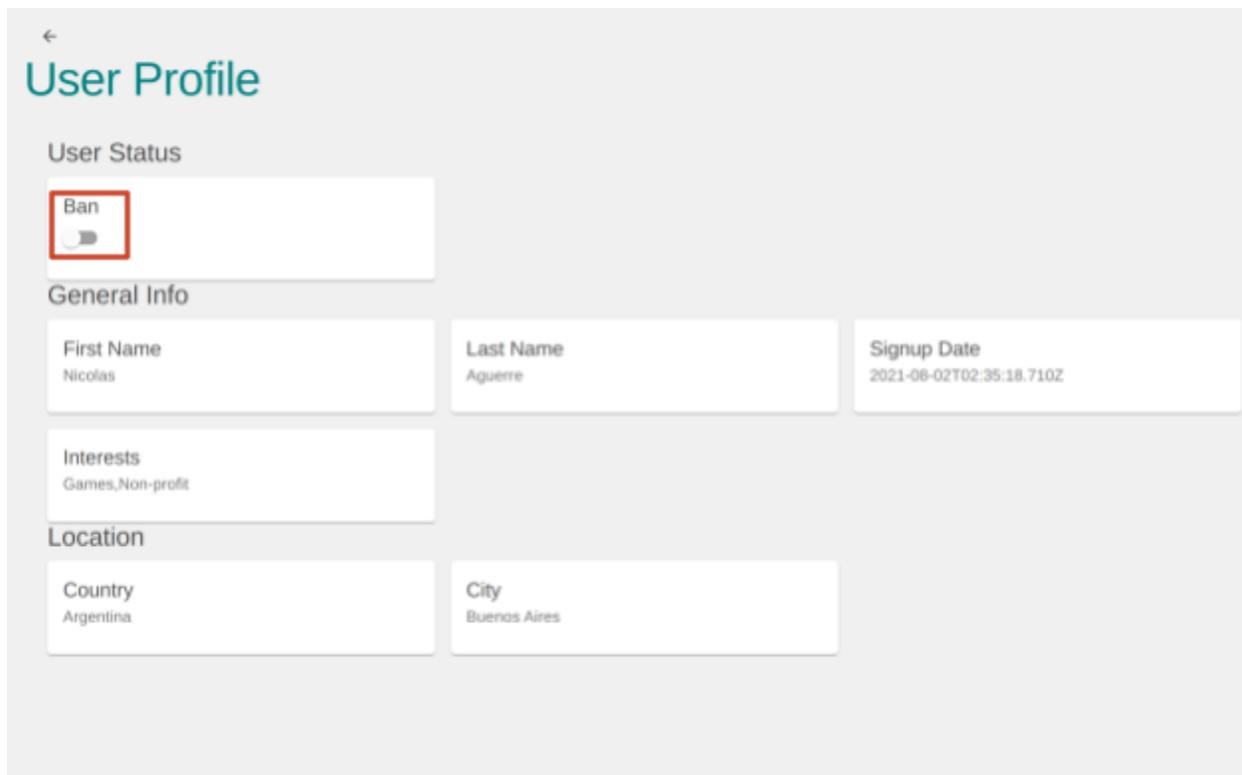
id	First Name	Last Name	E-mail	Banned
e5348e85-8306-4873-8163-a71a6839bc63	Maria	Pomokot	asad@vernal.com	false
3f138564-c97a-49ab-8e09-7c261b493afe	Juan	Perez	test@test.com	false
7238028-3061-4143-b043-48f17813117	Nicolas	Agarwal	nicolas@hotelral.com	false

You can use the functionalities of the table, such as search a specific project, download the table and see specific columns, also you can apply filters to view the projects that match the condition, such as *firstname*, *lastname* and *banned*, finally you can reset all filters by clicking on the *reset* button.

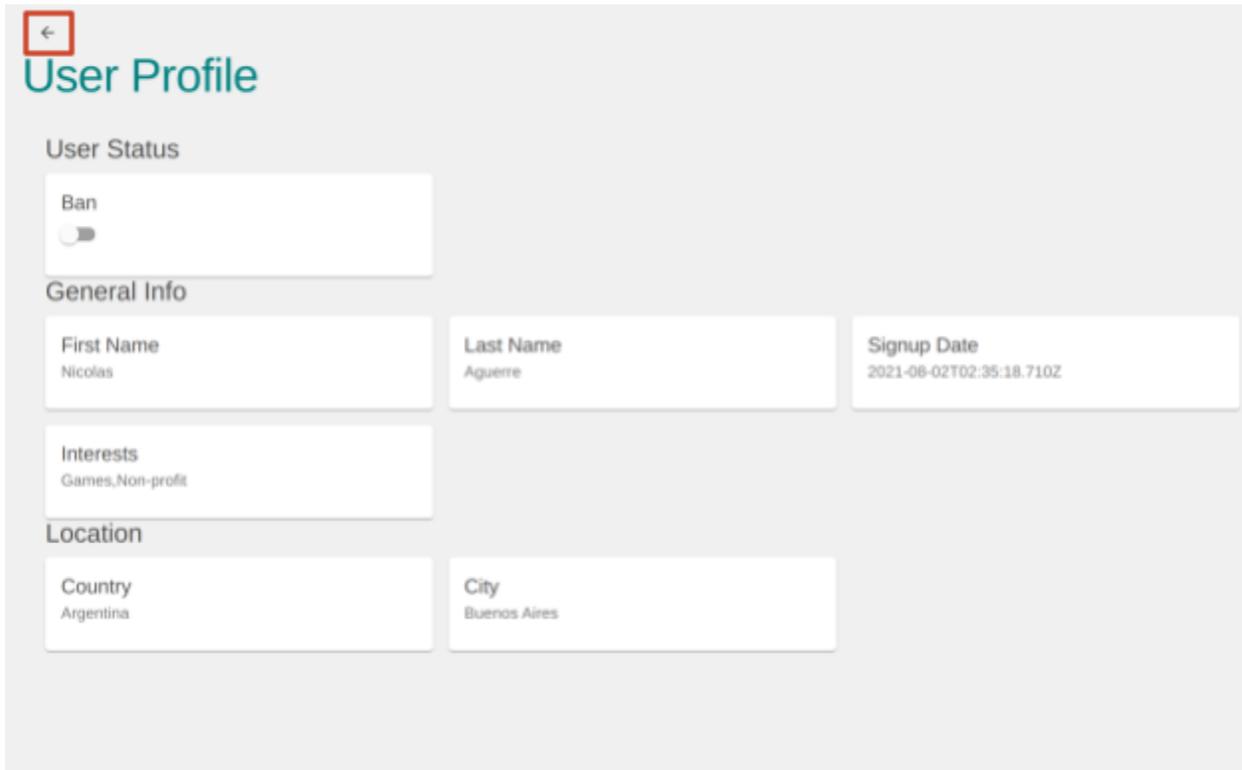


User visualization

If you want to see more details about one user, you can click the column of that user in the table. In the user's visualization, you can choose to ban the user by switching the **Ban** button.



Then you can return back to the table by clicking the **BACK** button.



The screenshot shows a user profile page with a back button (left arrow) in a red box at the top left. The page title is "User Profile". The profile information is organized into sections: "User Status" with a "Ban" toggle switch; "General Info" with fields for "First Name" (Nicolas), "Last Name" (Aguerre), and "Signup Date" (2021-06-02T02:35:18.710Z); "Interests" (Games, Non-profit); and "Location" with fields for "Country" (Argentina) and "City" (Buenos Aires).

←

User Profile

User Status

Ban

General Info

First Name Nicolas	Last Name Aguerre	Signup Date 2021-06-02T02:35:18.710Z
------------------------------	-----------------------------	--

Interests
Games, Non-profit

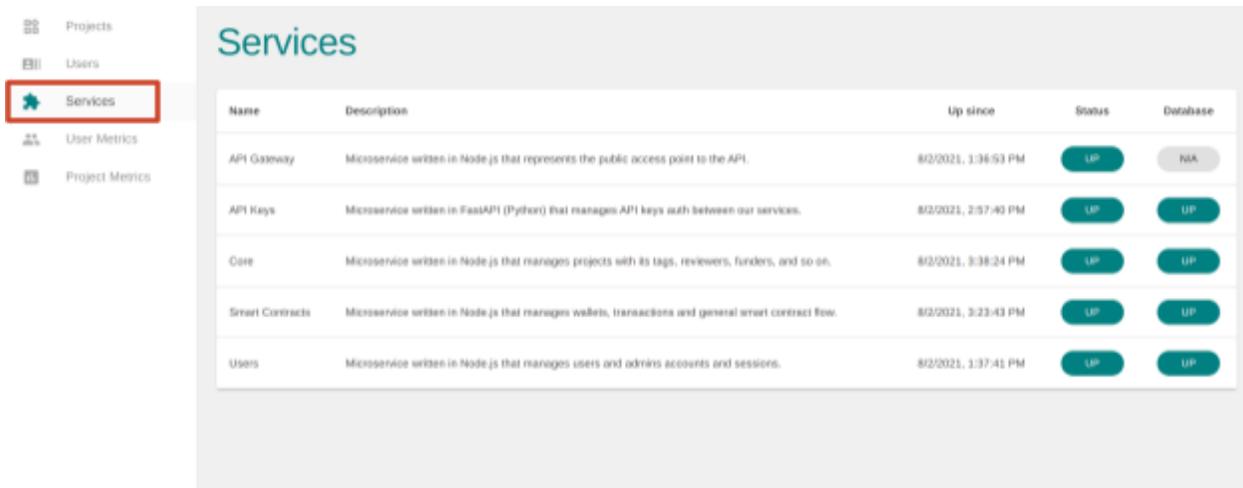
Location

Country Argentina	City Buenos Aires
-----------------------------	-----------------------------

Services

Services table

You can see information about all services by clicking the **SERVICES** button on the side bar to view the section.

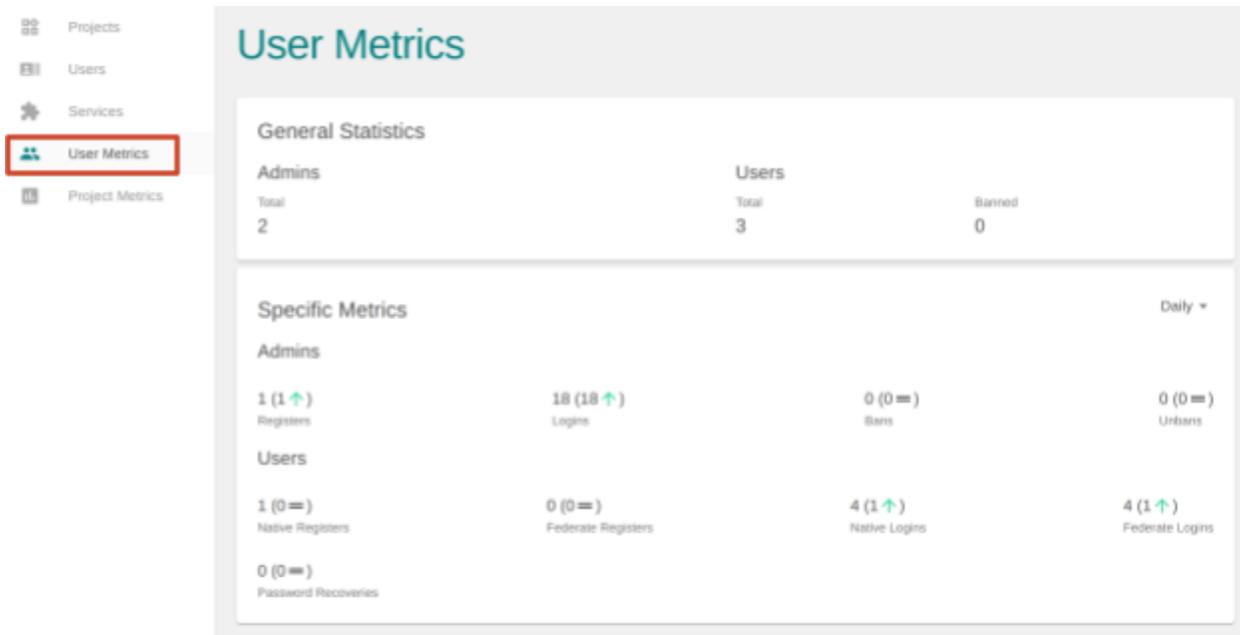


Name	Description	Up since	Status	Database
API Gateway	Microservice written in Node.js that represents the public access point to the API.	8/2/2021, 1:36:53 PM	UP	N/A
API Keys	Microservice written in FastAPI (Python) that manages API keys auth between our services.	8/2/2021, 2:57:43 PM	UP	UP
Core	Microservice written in Node.js that manages projects with its tags, reviewers, funders, and so on.	8/2/2021, 3:38:24 PM	UP	UP
Smart Contracts	Microservice written in Node.js that manages wallets, transactions and general smart contract flow.	8/2/2021, 3:23:43 PM	UP	UP
Users	Microservice written in Node.js that manages users and admin's accounts and sessions.	8/2/2021, 1:37:41 PM	UP	UP

User Metrics

User metrics

You can see information about all user metrics by clicking the **USER METRICS** button on the side bar to view the section.



Also you can apply options of daily, weekly or monthly to specific metrics, in order to review diferente information.



Project Metrics

Project metrics

You can see information about all user metrics by clicking the **PROJECT METRICS** button on the side bar to view the section.

The screenshot shows a dashboard titled "Project Metrics". On the left is a sidebar with navigation items: Projects, Users, Services, User Metrics, and Project Metrics (highlighted with a red box). The main content area is divided into three sections:

- General Metrics:** A summary card showing "Total" as 2. Below it, a row of four metrics: "Draft" (0), "Funding" (2), "In Progress" (0), and "Completed" (0).
- Filter By ID:** A section with a text input field labeled "userid" and an "APPLY" button.
- Specific Metrics:** A section with a dropdown menu set to "Daily". It displays two metrics: "1 (0=) Created" and "1 (0=) Pushed".

At the bottom left of the dashboard, there are two buttons: "INVITE ADMIN" and "LOGOUT".

Also you can apply a specific user id or apply options of daily, weekly or monthly to one specific metrics, in order to review diferente information.

This close-up view highlights the "Filter By ID" section, showing the "userid" input field and the "APPLY" button, both enclosed in a red box. Below it, the "Specific Metrics" section is shown, with the "Daily" dropdown menu also highlighted by a red box.

